

INSTRUCTIONS: NOMINATION FORM, MARINE OF THE YEAR / ASSOCIATE OF THE YEAR

The following instruction is provided to help you avoid common errors when you submit your nominee to the Marine of the Year Society or the Associate of the Year Society.

IMPORTANT: Only activity since the last convention is to be considered. This is not a lifetime achievement award. While we are all proud of our nominees for their active duty service, rank and military recognitions, they are not relevant to this nomination unless they were received during this reporting period.

AWARD SELECTION: check only one of the boxes

NOMINATOR: Enter your detachment name and number. Please provide the Commandant's name, email address and phone number in case there are any questions.

NOMINEE: provide the name and current position(s) of the nominee.

AWARDS/RECOGNITION: List awards or recognitions received since the last Department Convention. Many will have been recognized as the Detachment Marine of the Year. If they were serving as an elected or appointed officer, were they awarded the appropriate ribbon? Have they received awards such as the Distinguished Citizen Award, Distinguished Service Award, or Meritorious Service Award? Did they receive any recognition from the community or other veteran organizations?

CONTRIBUTIONS / SUPPORT TO THE MARINE CORPS LEAGUE: list of evidence in support of the nomination as it relates to service to the League at all levels. Don't just state the normal duties of an office held. If nominee was a Junior Vice Commandant, don't just say recruited members. Let us know how well the nominee recruited members and what they did that made them successful. Phrases like "helps a lot at meetings" and "always ready to assist" don't help your nominee. Explain what they do that is helpful. If the nominee participates or serves in positions at the Department, Division or National levels, include that here.

CONTRIBUTIONS / SUPPORT TO MARINE CORPS LEAGUE PROGRAMS: Many nominees assist with Toys For Tots, Young Marines and other programs. Include more about what actions they took in support of these programs.

CONTRIBUTIONS / SUPPORT TO THEIR COMMUNITY: If your nominee is active with other veteran organizations, list that here. Do they serve in elected or appointed positions or just active as a member. What else do they do to support their community?

CERTIFICATION: Beside the statement about approving the nomination at a general meeting by majority vote, please include the date of the vote. You do not need to attach the minutes.

Please have the Commandant and Adjutant sign and date the form. If the Commandant or Adjutant are the nominee, the Senior Vice Commandant should sign and date in their place.

SUBMITTING THE FORM: once signed, scan the form and you can send it to the MOYS by email at moysdof@gmail.com. If you must mail it, send return receipt requested to:

Marine of the Year Society
C/O Scott DuPree
4335 NW 22nd Terrace
Gainesville FL 32605-1718

NOTE: do not let your nominee down with an inferior nomination. If you have someone with excellent writing skills, employ them to help you, in all fairness to your nominee.